

March 5, 2009

TO: The Presidents of the Colleges  
The Dean of The CUNY Law School  
The Dean of the Sophie Davis School of Biomedical Education  
The Dean of the School of Journalism  
The Dean of the Macaulay Honors College  
The Dean of the School of Professional Studies

FROM: Vice Chancellor Gloriana B. Waters *G. Waters*

SUBJECT: Teaching Faculty Annual Leave – Summer 2009

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I write to remind you of a change that was negotiated in the 2002-2007 PSC/CUNY collective bargaining agreement that has particular application for summer 2009. Article 14.1 of the agreement states, in relevant part:

Effective August 25, 2006, the period of annual leave for full-time teaching members of the faculty shall be from the day subsequent to the spring commencement of each college until the third day, excluding Saturday and Sunday, preceding the thirtieth of August that follows such commencement, or an equivalent consequent period.<sup>1</sup>

Since August 30, 2009, falls on a Sunday, the last day of the teaching faculty annual leave period is August 25, 2009, and members of the teaching faculty are available for professional assignments beginning on Wednesday, August 26, 2009. The first day of classes in the fall 2009 semester is Friday, August 28, 2009. Therefore, teaching members of the faculty are available for two days before the first day of classes for professional assignments, including, but not limited to, registration duties, convocation, orientation, professional development, and meetings with students, administrators, and other faculty.

You may want to alert your teaching faculty of this fact so that they plan accordingly. Please call me if you have any questions.

cc: Chancellor Matthew Goldstein  
Chancellor's Cabinet  
Chief Academic Officers  
Chief Administrative Officers  
Director of Human Resources  
Labor Designees

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<sup>1</sup> Article 14.3 c) provides the rules applicable to faculty members assigned as counselors or to other student personnel assignments, with special rules for faculty appointed or assigned such roles on or after September 1, 1998. For LaGuardia Community College, the period of annual leave for full-time members of the teaching faculty is from the day subsequent to the last final exam in the spring I semester until the third day, excluding Saturday and Sunday, preceding the first day of classes of the Fall I semester that follows such spring I final exam, or an equivalent consecutive period.